

Elkhorn Baptist Association Block Party Follow-up Form

1. Name of Church:

2. Date Used: _____ Times Used: _____

3. Contact Person: _____ Phone: _____

4. Event Type:

5. Equipment Used (Check all that apply):

- _____ Popcorn Machine
- _____ Sno-Cone Machine
- _____ Generator
- _____ 4 --10 x 10 Tents
- _____ 2 -- Large coolers
- _____ Grill
- _____ Gas Can
- _____ Large Inflatable w/Dolly
- _____ Games
- _____ Tables and Chairs
- _____ Sound system
- _____ Radio/CD Player
- _____ Other:

Clean Up Checklist

- _____ Equipment Cleaned (Popcorn & Sno-Cone)
- _____ Tables and Chairs Wiped & Dried
- _____ Cords Wrapped and Packed
- _____ Coolers Emptied and Dried
- _____ Equipment Returned to the Trailer

"Return it better than you found it"

PLEASE REPORT ANY DAMAGED OR NON-FUNCTIONING EQUIPMENT:

*Please make sure that the trailer is packed by following the painted, blue circles in the trailer, ready for immediate use by the next booking party. *"Return it better than you found it"* is our motto.

Return the Elkhorn Block Party Trailer Reporting Form to the Elkhorn Office as soon as possible. Your deposit check will be returned after the form is received.